

# PLACING YOUR FIRST ORDER

Here are step by step directions for placing your first order & setting up your login at our [new store](#):

- 1) Add the items you desire to your cart
- 2) When done Click Proceed to checkout from the pop-up box
- 3) Click blue “Checkout” button under order total
- 4) You will be taken to the account login, on right side of screen Click “create an account” button.
- 5) Under “Username” Type your first and last name or any Username you desire to use.
- 6) Under “E-mail Address” type in your email
- 7) Under “Password” Enter any password you prefer. This is one you make up for your Heal Store account.
- 8) Click the “I’m not a robot” box & answer question in pop up box—then click button at bottom of pop-up page
- 9) Now you can see the green button “Create New Account” Click the green button.
- 10) You are now back in your shopping cart, scroll down the page to the Provide Contact Phone # and type in your phone
- 11) Add Membership Number provided on your Membership Card. \*\*If you do not remember your number type in your last name.
- 12) Now you can type in your gift selection or leave me a note about your order if you need to.
- 13) Scroll down a bit more and enter your Billing & Shipping information then click the blue button to continue to next step.
- 14) Select your shipping Option. I would suggest the first option which is a Flat \$8. (*International Orders Click blue link for directions*)
- 15) Click the blue button to continue to next step
- 16) Scroll down and verify your address is all correct, then select the payment option and fill in your Credit card information.
- 17) Click the blue button to continue to next step to complete your order.
- 18) If desired you may Logout by clicking on the “Log out” button on the black menu bar
- 19) When returning you may either login by clicking the “Log in” button from the menu bar or add item to cart and login during check-out process.
- 20) To access personal account information Click on “Hello Your Name” from Black Bar menu at top of screen

**YOU ARE NOW DONE. YOU DID IT!**